

THESE MINUTES ARE IN DRAFT FORM AND HAVE NOT YET BEEN APPROVED.

MINUTES OF THE MCSSA CONFERENCE PLANNING COMMITTEE MEETING
MARCH 6, 2008

<u>RADISSON HOTEL</u>		<u>LANSING</u>
<u>Those in Attendance</u>	<u>County</u>	<u>District</u>
Jane Ritter	Alpena	II
Mary Eddy	Oakland	VI
Cathy Rytlewski-Allen	Ingham	VI
Reneé Beniak	MCMCFC	
Shelley Jipson-Lomax	MCSSA	

I. Meeting Called to Order at 11:35 AM by Co-Chair, Jane Ritter.

II. 2007 Summer Conference Expense Detail

As requested, the 2007 conference expense detail is as follows:

Income	\$16,950.00
Refunds	819.00
Expenses	<u>7,702.16</u>
Revenue	8,428.84
Management Fee	
Paid to MCSSA	<u>13,400.00</u>
Revenue	\$- 4,971.16

III. Hotel Tour

Committee members toured the CenterPoint Marriott a couple of months ago and were pleased with the hotel accommodations and noted that the room rate is reasonable. The food and beverage costs are a little higher than we like to pay but that is due to the hotel being in the tri-county area where costs tend to run higher.

IV. Unfinished Business

A. Conference Schedule

Monday, August 11

1:30-3:00 PM MCSSA, MCSSW, MCMCFC Board of Director Meetings

3:30-5:00 PM MCSSA, MCSSW, MCMCFC Business Meetings

6:00 PM MCSSA President's Reception

6:30 PM President's Banquet

Tuesday, August 12

8:30-10:00 AM Continental Breakfast and Keynote from Casey Foundation

10:00-10:15 AM Break

10:15-11:45 AM Four Concurrent Workshops

11:45AM-1:15 PM Lunch with Director Ahmed

1:30-3:00 PM Four Concurrent Workshops
3:00-3:30 PM Refreshment Break
3:30-5:00 PM Four Concurrent Workshops

Wednesday, August 13

8:30AM-12:00 Noon Board Member Development Day

B. Workshops

Meth workshop

Wills & Estate Planning

JET-Plus

Adoption, Foster Care, Juvenile Justice – Kate Hanley - to be repeated

Family-to-Family with Genesee & Bay County staff (must be 10:30 workshop)

Pat Babcock reporting on the Child Welfare Improvement Task Force - to be repeated

Domestic Violence Treatment & Prevention – Debbi Cain

Adult Services Programs – Edna Albert

C. Conference Theme

Suggestions included:

Change

Highlights

Painting the Face of Poverty

Building on Momentum

Committee members were encouraged to email suggestions to Shelley.

D. Hospitality/Fund Raising

Dr. Eddy had some wonderful brochures and booklets on activities in various communities in and near Pontiac. When registration materials are prepared we will provide, at a minimum, links to various websites for members to investigate the activities available to them while visiting Pontiac. We can encourage members to come early and stay late in order to take advantage of the many things happening in the area.

Harold Harris has the fund raising efforts under way to support our hospitality room and possibly other events as well.

V. Next Meeting Date is on the call of the chair. The remainder of our business may be conducted via email. Remember to send your suggestions for a theme to Shelley so a committee vote can be taken.

VI. Meeting Adjourned.

Respectfully submitted,
Shelley Jipson-Lomax